



global training center

# IMPORT 201

8:30 a.m. to 4:00 p.m. Full day Class (1 hr lunch plus two 15 min breaks)

(Webinar is Central Time)

Reference book: U.S. Import Audit Preparation

## **I. U.S. Customs Compliance**

- Regulatory Environment
- Reasonable Care
- Key Compliance Issues
- Common Importer Errors

## **II. Customs Enforcement**

- Penalty Process
- Specific Elements Comprising the Monetary Penalties
- Audit Types
- Audit Triggers

## **III. The Focused Assessment Process**

- FA Process Overview
- Instructions for Focused Assessment
- Pre-Assessment Survey Questionnaire
- EDP Questionnaire
- Pre-Assessment Survey Audit Program (PAS)
- Internal Control Survey
- Assessment Compliance Test (ACT)
- Compliance Improvement Plan (CIP)

## **IV. Special Issues within an Audit**

- Systemic Errors
- Timely Completion and Resolution of Issues
- Gray areas of classification
- Errors Disclosed During an Audit
- Prior Disclosures During and Audit
- Importer Quantification

## **V. Internal Control**

- Internal organization
- Policies and procedures
- Managing the tactical - Value, HTS, C/O, duty. (review of basic importing)
- Training
- Building internal/external compliance team

## **VI. Record Keeping Compliance**

## **VII. CTPAT Trade Compliance Program**

## **VIII. Standard Operating Procedures**

- Import Compliance Manual